RIDE Professional Responsibilities Working Group
Meeting #4 – Guiding Document
August 26, 2010

Meeting Objectives

- Decide which performance levels are appropriate for each competency

- Draft performance descriptor language for each competency

Agenda

1. *Update:* Summary of ACEES feedback and other developments
2. *Recap*:
   a. 3rd Draft of Professional Responsibilities framework, based on last meeting
   b. Performance descriptor language drafted by group at last meeting
3. *Create:*
   a. As a group, finish writing final two descriptors for "lead and/or support school activities" and determine which performance levels are appropriate for each competency or domain
   b. Split into three small groups, one for each remaining domain, to draft descriptor language for all competencies/levels in each domain
4. *Discuss:* Entire group examines what was written by each small group – asks questions, suggests improvements
5. *Next Steps:* Discuss and finalize rubric (near-final version drafted based on content created tonight) at our next meeting, 4:00pm-7:00pm on Thursday, September 16th.

Objectives for Future Meetings

- Meetings 3 and 4:
  o Agree upon preferred type of scoring structure (brainstorm in the period leading up to the third meeting)
  o Agree upon all content and most wording of domains and competencies/descriptions
  o Draft out performance descriptors for every performance level in each domain
- Meeting 5:
  o **Finalize Professional Responsibilities Framework with agreed-upon language**
  o **Discuss context and steps for presenting rubric to ACEES and RIDE along with any accompanying questions or issues, form recommendations to Process working group concerning how to quantify performance on the rubric, etc.**